

Developing Smokefree Implementation Regulations

Template: Notice of Proposed Rulemaking

Each state and local jurisdiction has its own requirements for rulemaking, including what information must be contained in the Notice of Proposed Rulemaking and where it must be published. Typically, the Notice must contain information on obtaining copies of proposed rules, submitting comments, and the location and time of the public hearing(s). State or local law also specifies where the notice must be published - at the state level, this usually includes the official state Register and one or more "newspapers of record."

NOTICE OF PUBLIC HEARING AND COMMENT PERIOD

The [STATE] Department of Health will hold a public hearing on Proposed Rules pertaining to the [STATE] Smokefree Air Act. The Hearing will be held on [DATE] at [TIME] in [LOCATION], located at [ADDRESS].

This public hearing will be conducted to establish enforcement rules and procedures for the implementation of the [STATE] Smokefree Air Act.

A copy of the proposed regulations can be obtained from:

[CONTACT PERSON]
[AGENCY]
[ADDRESS]
[PHONE NUMBER]

Please submit any written comments regarding the proposed regulation to:

[CONTACT PERSON]
[AGENCY]
[ADDRESS]
[PHONE NUMBER]

The Department will accept public comment through the close of the public hearing.

If you are an individual with a disability who is in need of special services to attend or participate in the hearing, please contact [CONTACT PERSON] by telephone at [PHONE NUMBER]. The Department requests at least ten (10) days advance notice to provide special accommodations.